

BERKELEY COVENANT CHURCH

MINUTES OF THE ANNUAL CONGREGATIONAL BUSINESS MEETING

6 June 2004
(unapproved)

Chair Rich Rhodes opened the meeting with prayer at 1:24 p.m. with prayer. Twenty-eight members and two friends signed the attendance roster.

MINUTES

We approved the minutes of the 18 April 2004 **quarterly business meeting** except to correct the time of Vacation Bible School to be 9:00 a.m. to 12:00 p.m.

PASTOR'S REPORT

Pastor Al announced coming events:

- He and Pastor Royce planned to attend the **Covenant Annual Meeting** 20-22 June in Minneapolis.
- He planned to participate in a **pulpit swap** on 25 July and 1 August with Pastor Brian Woodson of Bay Area Christian Connection, Oakland, and Pastor Steve Wong of Grace Community Covenant Church, Los Altos.
- In August he would be teaching at the **Center for Community Transformation** near Pasadena. He voiced his hope that some would attend from BCC.

DAVIS/COLBERT HOUSE

Peter de Laveaga explained that after the death of Harwood Davis, BCC had received a half interest in Harwood's and Sharon's home at 827 Key Route Boulevard, Albany, to be realized upon Sharon's death or the sale of the home. Harwood's widow Sharon retained a half interest and a life estate in the house. Peter conveyed the following recommendation from the board: to authorize the board to grant Sharon's new husband Bill Colbert a **life estate** in the house, as well, so that Bill could continue to live there in the event that Sharon predeceased Bill. In answer to a question, Peter reported that the board and the Colberts agreed that this motion respected Harwood's intent for BCC to receive half the proceeds upon the house's sale. The motion carried.

TREASURER'S REPORT

Peter presented his written **report** dated 20 May including results through 30 April. He explained that the report omitted the March results so the pages were numbered 1 to 8.

Peter announced that it had recently been learned that tree roots had been chronically blocking the Adeney House **sewer** line running to Carlotta Avenue. A repair estimate had been received for \$8,000 to \$9,000; the bid was for an underground repair requiring minimal trenching. Here are some of our comments:

Q: What is the status of the courtyard redesign? Peter: This is to be paid for from the preschool's accumulated surplus. No bids have been received.

- Jo Ann Moseley pointed out that the preschool has need of the surplus funds.
- Peter recommended that we establish a capital reserve fund to save in advance for such large periodic expenses.
- The Mustard Seed Preschool committee consisted of Peter, Jo Ann, Cathy Squires, and Pastor Royce.

It was M/S/C to authorize the BCC board to oversee \$8,000 to repair the Adeney House sewer.

2004-2005 BUDGET

Peter presented the board's budget recommendation for the July 2004 to June 2004 fiscal year. We discussed and approved each of the expense sections in turn, making the following comments and changes:

- It was M/S/C to authorize the expenditure of \$5,000 for a copier. Peter explained that this amount would appear on line 5308 (new and replacement equipment) spread over the next five years. By accounting for depreciation in this way, the effect would be that the budget balancing process would force us to set aside \$5,000 over five years for our next copier.
- It was M/S/C to increase line 5454 (Fiat Lux) to \$200.
- Peter explained the amounts on line 5510 (retreats): In 2003, we spent \$1,511 in expenses that were not covered by scholarships. In 2004 we planned to pay for the retreat coordinator's registration fee.
- Peter explained that the 2003 expense for the centennial celebration (line 5520) was the net expense of the celebration.

The amended budget (total expenses \$307,532, net deficit \$7,619) was approved.

We closed the meeting with prayer at 2:40 p.m.

Respectfully submitted,

Phil Davidson
Secretary