

BERKELEY COVENANT CHURCH
MINUTES OF THE ANNUAL BUSINESS MEETING — 9 June 2007 (unapproved)

Pastor Andrew opened our meeting at 6:08 p.m., helping us to focus with a prayer of preparation, singing, and another prayer. Chair Peter de Laveaga called us to order at 6:28 p.m. Twenty-nine members and six friends signed the attendance roster. Peter thanked us for coming and for the encouragement given by our attendance.

MINUTES

- We approved the minutes of the **20 January quarterly** business meeting with the following spelling correction: In the section on the treasurer's report, the answer to the third question should refer to "*market value*" not "*marked value*".
- We approved the minutes of the **14 April** quarterly business meeting, under the children's ministry report, insert the words "*the first Sunday of the month*" so that a sentence ends, "ages were now blended *the first Sunday of the month* into a larger group."
- We approved the minutes of the **6 May** special congregational business meeting.

PASTORS' REPORT — Pastors Andrew and Amy announced several matters:

- Andrew said he and Lynn had been enjoying their newborn son **Isaiah** and the love and support they had been receiving from the church.
- Andrew had been enjoying working with Amy. God had been providing the pieces needed to move forward with the things God had been saying.
- Amy had been enjoying working with Andrew.
- Amy would gather everyone involved in **worship arts** ministry (including musicians and PowerPoint and sound technicians) for a half-day retreat on 14 July.
- Andrew said we would keep moving forward. The **order of Sunday worship** would be changed again. "There is no such thing as the interim church." He invited us to bring comments and to discuss them with him.
- The next **sermon series**, lasting through the summer, would be on *God in the ordinary*: how God met various individuals in the Bible. Amy would begin the series on 10 June.
- Amy said that for **ministry to children**, each week BCC would print a suggested list of activities and discussion questions for families, households, and small groups.
- Andrew's overall vision was to help the church to **unify** by supporting and caring for all parts of the church, and by coordinating with children's and youth ministries. The next goal was to strengthen the **home groups**.
- Andrew and/or Amy would broadcast regular **emails** regarding what is going on. Printouts would be available in the foyer.
- The agape feast on Sunday **5 August** would be held in King School Park. Andrew and Amy encouraged us to invite friends and neighbors as part of friendship evangelism.
- The speaker had not been decided for the **all-church retreat** on 24-26 August.
- Andrew encouraged us to **ask questions** about what is going on, saying "we have few secrets".

LIBRARY REPORT — Carole Cool announced that she and Evelyn Kroeker were stepping down as librarians, and that two people were considering the job. She announced two recently-acquired books.

YOUTH MINISTRY — Linda Noeum and Adrienne Wollitzer reported on the middle school/high school group. Several girls had left the group, leaving only Caleb Chen and Daniel Fiddes. Adrienne would soon be departing for medical school. They were considering partnering with Linda's cousin Elizabeth

and the group she had been leading in a Cambodian congregation at Lakeshore Avenue Baptist Church in Oakland. Helpers (especially male helpers) were still wanted.

Andrew asked our input as they re-visioned the youth program. He said they hoped to make changes by September.

PASTORAL SEARCH — Joshua Moritz (co-chair of the committee, with Ann Moriarty) reminded us that the committee included Cathy Blankespoor, Peter, Alice Fawzi, John Kroeker, and Jeremy Milford. He asked us to **pray** for their discernment. He said they had pursued a promising potential candidate who had eventually decided to be a candidate elsewhere. Joshua expressed hope that there were many potential candidates, so the committee did not feel desperate. He reported that the committee enjoyed much unity and agreement and worked well together. We prayed for their ongoing effort.

STEWARDS — The following news was reported:

- Peter said the board had approved extending the rental agreement for **1540 Ada Street** until at least December 2007. He expressed his personal expectation that the agreement would be extended until June 2008.
- John reported that the paint on the church **tower** was peeling and that the problem was being worked on.
- John reported that a **shed** had been installed and the rear gate and Dumpster area were now **locked**.

ELECTION — Carole presented the ballot as chair of the nominating committee. She asked us to add Melissa Moritz to the ballot as a candidate for the pastoral relations committee from the board.

Q: How will the elder terms of different lengths be assigned to the candidates elected? Carole: By the board.

It was pointed out that the financial secretary is not elected by the congregation, but is appointed by the board. The ballots were distributed and collected.

TREASURER'S REPORT — Larry gave a verbal summary through 31 May.

- **Mustard Seed Preschool** was doing well (as usual). They were already fully enrolled for 2007-08. They had achieved their budgeted surplus of \$35,000. They had given \$17,000 of that amount to Little Sprouts Preschool in Oakland and to assist Cathy Squires with her trip to help Little Flock Orphanage near Chennai, India. Income and expenses had both been about 5% above budget.
- BCC's **income** had been \$17,000 below budget; giving had been \$13,500 below budget. May income had exceeded the budget.
- BCC's **net income** since 1 July 2006 was about \$19,000. He anticipated that the \$9,000 budgeted for line 5900 (**capital allocation**) would be transferred during June, leaving a surplus of perhaps \$10,000. He expected a few unusual transactions during June.
- Q: On the budget proposal, why was line 4013 (**MSP share of children's pastor**) expected to be \$5,000 during 2007-08 instead of the budgeted \$10,000? Larry: That is the portion of the preschool use fee directed toward Pastor Royce's salary, but Royce was paid only through December 2006.

2007-08 BUDGET — Larry presented the 2007-08 budget proposal from the board. He explained that it came as three different options:

- Option 0 was based on the **current staff structure** continuing through 2007-08.
- Option A was based on having a **senior pastor** for the whole year 2007-08, and BCC **selling 74% of 1540 Ada Street** to the pastor.

- Option B was based on having a **senior pastor** for the whole year 2007-08, and BCC **selling all of 1540 Ada Street** and repaying our current loan from National Covenant Properties.

The plan would be to begin July 2007 using Option 0 month by month. Then later in the year we would switch to one of the other options for the remaining months of the year. The choice of option A or option B would depend on the disposition of 1540 Ada Street. All three options were stated using annualized figures for comparison. Each month we would use whichever option was currently in effect.

Larry explained various points, some in answer to questions:

- Expenses were trimmed in each option in order to balance exactly.

- Q: Why would we want to liquidate 1540 Ada Street (as in option B)?

Larry: Using it as a rental, the net cost is around \$1,200 per month. The overall cost (without rent) is \$3,800 to \$3,900 per month, plus the volunteer time required to maintain and manage the house.

Peter: Selling the house would require congregational approval.

- Q: Under Option B, where does the sale income appear in the budget plan?

Larry: Option B is based on the following outline of potential events. Assuming a sale price of \$740,000 (perhaps \$690,000 after closing costs), we would pay off the Mechanics Bank loan on the house. We would also pay off our entire loan to National Covenant Properties, whose payments appear as budget line 5810. The remaining \$95,000 of the sale proceeds does not appear as a budget item.

Larry summarized each section of the budget as we made comments, asked questions, made a few changes, and approved each section in turn.

- Phil: Although we anticipate switching directly from Option 0 to Option A or B when a senior pastor is hired, we might also to decide to continue Pastor Amy's role for a while after the senior pastor starts. In such a case, her salary (budgeted at zero in Options A and B) would actually continue for a while during Option A or B. The board will need to obtain congregational approval if such an unbudgeted amount exceeds the board's authority established by the bylaws.
- Q: Why was LIGHT (line 5461) dropped?
A: The ministry was undergoing a major transition, and we had no communication with them.
- It was reported that line 5510 (infant/toddler ministry) had been occasionally tapped to help with child care at the all-church retreat.
- Q: Does line 5510 (retreats) include no money for scholarships to the all-church retreat?
A: Line 5510 represents the general fund's planned contribution to the retreat. That amount is not specifically designated for the speaker or the retreat coordinator. The amount available for scholarships will depend on the total costs and income anticipated.

We made the following changes to the proposal, applying them to all three options:

<u>Income Budget line</u>	<u>Before</u>	<u>Change</u>	<u>After</u>
4000 (regular offerings)	\$160,000	+\$300	\$160,300
Total income changes		+\$300	
<u>Expense Budget line</u>	<u>Before</u>	<u>Change</u>	<u>After</u>
5406 (compassion & justice)	\$300	+\$60	\$360
5408 (Fiat Lux)	240	-60	180
5509 (infant/toddler ministry)	900	+300	1,200
Total expense changes		+\$300	

The budget was approved with these amendments.

ELECTION RESULTS — Carole reported that all candidates were elected unanimously:

Chair:	Peter de Laveaga
Vice Chair:	Steve Blankespoor
Secretary:	Dean Scrimgeour
Treasurer:	Phil Davidson

Elder:	Sharon Colbert
	Rich Rhodes
	Bruce Wydick

(Continuing elders - not elected at this time: Melissa Moritz, Andrew Wollitzer)

Sunday School Superintendent:	Laurie Fiddes
Assistant Sunday School Superintendent:	Vicky Brodt
Head Usher:	Sharon Colbert
Conference Liaison:	(no nominee)

Pastoral Relations Committee	(board): Melissa Moritz
	(non-board): Karen Davidson

Auditors:	Jim Hager
	Jo Ann Moseley

We welcomed Dean to the board and Bruce and Rich back to the board. We prayed for all the officers. We thanked Larry for his two years' service as treasurer.

We closed the meeting at 8:54 p.m. by singing the doxology.

Respectfully submitted,

Phil Davidson
Secretary